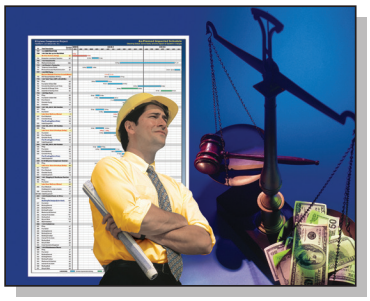
International Experts in Claims Analysis, Dispute Resolution, and Project Management for Process, Oil & Gas, Pipeline, Power, Industrial, Infrastructure, and Building Construction Projects

LONG INTERNATIONAL

Claims Prevention Training Services

Prevention and Resolution of Engineering and Construction Claims Through Effective Contracting, Contract Administration, Project Controls and Project Management

Seminar Reference Manual



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Long International's experts have extensive claims analysis and dispute resolution experience encompassing over 450 projects worldwide. This experience has taught us many lessons to prevent the costly problems that claims create. We believe that essential elements of a claims prevention program include the following:

- Understanding contracts
- Analyzing risks before signing contracts
- Knowing the basic claim entitlements and avoiding them
- Reviewing and approving as-planned schedules
- Understanding schedule administration
- Utilizing independent biddability and constructability reviews
- Preparing quality contract documents
- Implementing timely contract administration
- Integrating cost and schedule control
- Adhering to the contractual change management system
- Requiring proper and thorough documentation
- Documenting cause and effect of delays and increased costs
- Mitigating potential claims during engineering and construction
- Implementing periodic project reviews by senior management
- Implementing an effective dispute resolution process

Long International has significant experience providing claims prevention training seminars to address and implement these elements for our clients' management, engineering, and construction staff. We tailor our training seminar "Prevention and Resolution of Engineering and Construction Claims Through Effective Contracting, Contract Administration, Project Controls and Project Management" to each client's organizational structure, project execution styles, and level of experience. Depending on the level of detail that suits our client's availability and needs, we can provide our training seminar in one- or two-day formats.

In addition to training, we have developed detailed checklists for the following:

- Bid preparation issues
- Reviews and approvals of as-planned schedules and schedule updates
- Site inspections prior to bidding
- Project documentation
- Problem identification and analysis
- Contractor's risk analysis

Using these checklists during project execution can help our clients' management teams manage and control their projects.

Claims Prevention Training Services

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